

**ALLENDALE PUBLIC SCHOOLS' BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES FOR DECEMBER 18, 2023 AT 6:00 P.M.
OAKWOOD BOARD ROOM**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

I. CALL TO ORDER at 6:00 PM

II. MISSION STATEMENT

Allendale Public Schools commit to educate, inspire, and support all students.

III. ROLL CALL

Present: Cannata, DeJong, Hendricks, Holstege, Mango, Thurkettle

Absent: Ramey

Administration: Cooper, Murphy, Torno, VanderLaan, Voss

IV. PLEDGE OF ALLEGIANCE

V. STATEMENT OF COMMITMENT – POLICY #144.2 A - As members of the Board of Education, Board members will strive to improve public education and to that end they will attend all regularly scheduled Board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings. (Trustee - Hendricks)

VI. PUBLIC PARTICIPATION PROCESS

Members of the audience are welcome to make comments at the time designated on the agenda. Please register on the sign-up sheet and limit your comments to 3 minutes when your name is called. Out of respect for all individuals, please refrain from personal criticisms in an open forum. Policy #167.3

VII. APPROVAL OF AGENDA

Motion by DeJong, seconded by Hendricks, to approve the agenda as presented. Motion carried.

VIII. CONSENT AGENDA

A. Minutes

November 13, regular meeting minutes

November 27, work session minutes

B. Financial Reports

a. General Fund Summary

b. Year to Date Budget Report

c. Cumulative Fund Activity Report

d. Business Services Checklists

e. Financial Statement Notes

- f. Check Register
Wires: #4967 - 5008; Checks: 227727 - 227816
EFT: 16131 - 16272; Wires, EFT, & checks totaling = \$1,150,646.12

- C. **Personnel Report**
- D. **Probation Report**
- E. **Leave of Absence**

Motion by Hostege, seconded by DeJong, to approve the Consent Agenda as presented. Motion carried.

IX. PUBLIC COMMENTS

Troy Lampen

X. COMMITTEE REPORTS

- A. **Ad Hoc (SEAB) - Cannata**

XI. SUPERINTENDENT'S REPORT

- A. **Dates**
Dec. 25-Jan. 5 No School, Young 5 - 12 Grade, Christmas Break
Dec. 25-Jan. 5 District Office Closed
- B. **Bond update**
- C. **Other**

XII. BOARD COMMENTS

DeJong
Kevin

XIII. PRESIDENT COMMENT

XIV. ACTION ITEMS

- A. **Proposed changes and additions to Board policies.**
Background: NEOLA has presented their Fall 2023 updates for our Board to consider. The update includes one new policy, PO #1540 which is in regards to the layoff and recall of administrators. Policies #2370.01, #7217, #7540.03, #8305, and #8531 are all suggested policy revisions, most due to changes in the law or coming about because of legal cases in other districts.

Motion by Holstege, seconded by DeJong, to approve changes/additions to Board policies #1540, 2370.01, 7217, 7540.03, 8305 and 8351 as presented. Motion carried.

- B. **Approve the 2024 Summer Tax Collection Agreement**
Background: Districts are required to annually approve a Summer Tax Collection Agreement prior to December 31.

Motion by DeJong, seconded by Hendricks, to approve the 2024 Summer Tax Agreement. Motion

carried.

C. Approve new High School course Unified PE

Background: This class would be based on state standards but designed with accommodations in mind to meet the needs of special education students. It would be in a co-taught format to connect general education students with special education.

Motion by DeJong, seconded by Hendricks, to approve the new high school course Unified PE. Motion carried.

D. Approve new High School course Personal Finance

Background: Districts are required by law to offer a one semester personal finance course to all students as a requirement for graduation. This class will use elements from two different elective courses that we currently offer so no new resource or content is needed from what we already use.

Motion by Hendricks, seconded by DeJong, to approve the new high school course Personal Finance. Motion carried.

E. Approve the purchase of ovens

Background: The ovens at the middle school have started to fail on multiple occasions. While we have not incurred much repair cost, it has created a burden when trying to prepare lunches. The Food service budget has a fund balance greater than the law allows and so we need to spend that down. With that in mind, we would like to use funds from the food service budget to purchase both a traditional oven and a Combi oven for the middle school.

Motion by DeJong, seconded by Thurkettle, to approve the purchase of a convection oven and a Combi oven for the middle school at a cost of \$57,698.70. Motion carried.

ROLL CALL: Cannata-YES; DeJong-YES; Hendricks-YES; Holstege-YES; Mango-YES; Ramey-ABSENT; Thurkettle-YES

Motion by DeJong, seconded by Thurkettle, to move to closed session for the purpose of Superintendent Evaluation discussion at 6:28 PM. Motion carried.

F. Closed Session - Superintendent Evaluation

Move to open session at 8:32 PM.

G. Approval of Superintendent Summative Performance Evaluation Rating

Motion by DeJong, seconded by Holstege, to approve Superintendent Summative Performance Evaluation Rating of 3.83/96%. Motion carried.

ROLL CALL: Cannata -YES; DeJong -YES; Hendricks -YES; Holstege - YES; Mango -YES;
Ramey -ABSENT; Thurkettle -YES

H. Approval of Extension of Superintendent's Contract

Districts that complete the superintendent evaluation in November or December have traditionally voted to extend the contract at that time as well. The approval would extend the contract until June 30, 2027. Financial terms for the 2024/2025 school year will be determined in June, 2024.

Motion by DeJong, seconded by Cannata, to extend Superintendent contract until June 30, 2027. Motion carried.

ROLL CALL: Cannata -YES; DeJong -YES; Hendricks -NO; Holstege - YES; Mango -YES;
Ramey -ABSENT; Thurkettle -YES

X. ADJOURNMENT at 8:35 PM

Respectfully submitted,
Amy Vissers