



Student Seat Time Waiver Contract School Year 2016/2017

At Allendale Public Schools, we are committed to the success of every student. In our Virtual School program, we understand that student success is even more dependent upon a partnership between the student, parent, online teacher, and District mentor. Because the District mentor has limited access to the student, it is critically important that the student with consistent support from the parent take responsibility for meeting performance benchmarks throughout the term. Our hope is that this contract will serve as a reminder of the responsibilities the student and parent takes on to insure a successful learning experience.

Dr. Daniel Jonker, Superintendent
Allendale Public Schools

Please print
Student's →
full name

I, _____ understand and will abide by the following requirements to be a Seat Time Waiver Student in Allendale Public Schools:

1. It is a privilege to participate in the program and, therefore, I am expected to adhere to the highest codes of conduct and integrity.
2. I will abide by the district's Technology Acceptable Use Policy and Code of Conduct.
3. I will log in to my course(s) on the State of Michigan count dates 10/05/2016 and 2/08/2017. I will also log in to my course(s) for a minimum of 10 days during the 30 calendar days of each Count Date. If I have not logged on for the required 10 days minimum, I will be immediately dropped from this program.

student and parent initials

4. I understand that a weekly contact with my APS mentor is mandatory. I will personally contact my mentor every week to report my progress. It is my responsibility to initiate this weekly contact. If there is any issue, I will immediately make contact by phone to my mentor. And, my mentor will have access to monitor and review my progress on coursework. Communication may be conducted by phone, email, or in person. I also understand that any communication between my mentor and my parent will not apply to my responsibility to communicate with my mentor. If I fail to maintain contact with my mentor, I will be immediately dropped from this program.

student and parent initials

5. Course work must be completed in accordance to Allendale Public School's semester deadline dates or course deadline dates; the district's policies will take precedence in meeting program requirements as dictated by the Department of Education.
6. I must show success in academics to remain a Seat Time Waiver student.
7. I understand that if I fail a course I will not be allowed to repeat the same course during the current school year, unless it is a required class for a graduating senior. I will also not be allowed to request an extension for a course which I have not completed during the current semester. If I fail two or more courses, I will not be able to enroll or continue on to the next term as a seat time waiver student.

student and parent initials

8. It is my responsibility to have the use of a computer connected to high speed Internet and make arrangements to work on another computer if my computer is not working.
9. I understand that the courses with appropriate earned grades will be on my transcript. The grades earned will be part of my permanent record and will be included in my cumulative Grade Point Average (GPA). STW students are not eligible for Top 10/Salutatorian/Valedictorian honors.



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Student Contract Continued

10. As a high school student I understand that I must take any state required testing including the Michigan Merit Exam (MME) in grade 11 OR grade 12 if not taken during my junior year. The schedule for testing dates will be provided and must be followed. If I choose not to participate in any state testing, I will not be able to enroll in or continue on to the next term

student and parent initials

11. As a middle school student (grades 6-8), I understand that I must take the M-STEP State Assessment in person at Allendale Middle School. The schedule for testing dates will be provided and must be followed. If I choose not to participate in the State Assessment, I will not be able to enroll in or continue on to the next term.

student and parent initials

12. Falsification of requested information will disqualify applicant from being considered for admission.

Signatures:

Student: I have read and understand all the expectations and the policies set forth in this document. I agree to abide by all the guidelines stated. I also understand that a violation against any of the policies within this contract, will allow Allendale Public Schools to determine my continuation in this program as stated in items 1 – 12.

Student Signature

Date

Parent: I have read and understand the above stated guidelines and expectations for my student. I understand that participation in my student’s education is an important factor in his/her educational success. I agree to monitor my student’s progress and be accessible to discuss his/her progress and development with the mentor. I understand that time management and attendance is vital to my student’s success. And, my student’s attendance is counted ONLY when **my student** has communicated with his/her mentor on a weekly basis. My student will be required to abide by all the guidelines stipulated in this contract in order to remain a seat time waiver student. Failure to follow these guidelines and policies may result in release from the program.

Parent/Guardian Signature

Date

Allendale Virtual Administrator: I have reviewed the contract with the student(s) and parent.

Allendale Virtual Administrator

Date