

**ALLENDALE PUBLIC SCHOOLS' BOARD OF EDUCATION  
REGULAR MEETING MINUTES FOR DECEMBER 9, 2024, AT 5:00 P.M.  
OAKWOOD BOARD ROOM**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

**I. CALL TO ORDER at 6:00 PM.**

**II. MISSION STATEMENT**

Allendale Public Schools commit to educate, inspire, and support all students.

**III. ROLL CALL**

**Present:** Cannata, DeJong, Hendricks, Holstege, Mango, Ramey, Thurkettle

**Administration:** Cooper, Park, Hurrell, Murphy, Torno, VanderLaan, Voss

**IV. PLEDGE OF ALLEGIANCE**

**V. STATEMENT OF COMMITMENT – PRINCIPLE 5.1** Trustees serve to assure that the mission of the district is achieved without discrimination. (Trustee - Ramey)

**VI. PUBLIC PARTICIPATION PROCESS**

Members of the audience are welcome to make comments at the time designated on the agenda. Please register on the sign-up sheet and limit your comments to 3 minutes when your name is called. Out of respect for all individuals, please refrain from personal criticisms in an open forum. Policy #167.3

**VII. APPROVAL OF AGENDA**

Motion by Holstege, seconded by Hendricks, to approve the agenda as presented. Motion carried.

Yes - 7, No - 0

**VIII. CONSENT AGENDA**

**A. Minutes**

November 11, 2024, meeting minutes

November 25, 2024, work session minutes

**B. Financial Reports**

a. General Fund Summary

b. Budget Report

c. Cumulative Fund Activity Report

d. Business Services Checklists

e. Financial Statement Notes

- f. Check Register  
Wires: #5445 - 5480; Checks: 228499 - 228593;  
EFT: 17378 - 17477; Totaling = \$984,844.05

Motion by Holstege, seconded by Hendricks, to approve the Consent Agenda as presented. Motion carried.

Yes - 7, No - 0

**IX. PUBLIC COMMENTS**

None

**X. COMMITTEE REPORTS**

**A. Ad Hoc (SEAB)**

**XI. SUPERINTENDENT'S REPORT**

**A. Dates**

Dec. 10 MS Choir Concert, 6:30 PM - 8:00 PM, Ceglarek Fine Arts Center  
Dec. 12 MS Band Concert, 7:00 PM - 8:00 PM, Ceglarek Fine Arts Center  
Dec. 14 Robotics MS VRC Tournament, 8:00 AM - 4:00 PM, Middle School  
Dec. 14 SWE Tea, 11:00 AM, Allendale Baptist Church  
Dec. 14 Falcon Kids Choir Concert, 7:00 PM, Ceglarek Fine Arts Center  
Dec. 23 - January 4 No School, Christmas Break  
Jan. 13 Board of Education meeting, 6:00 PM, Oakwood Board Room

**B. Update on property purchase**

**C. Bullying and Discipline Reports**

**D. Other**

**XII. BOARD COMMENTS**

Thurkettle  
DeJong  
Hendricks  
Holstege  
Ramey  
Cannata

**XIII. PRESIDENT COMMENT**

Mango

**XIV. ACTION ITEMS**

**A. Proposed changes and additions to Board policies.**

**Background:** NEOLA has presented their Fall 2024 updates for our Board to consider. The update includes multiple updates to policies that are governed under EDGAR and UGG rules for managing federal grants(policies #1130, 3110, 4110, 6110, 6111, 6112, 6114, 6325, 6550, 7310, and 7450). In addition, there were several minor updates to other board policies. Policies 3120.08, 5330.02, 5340, 5500, 7540.09, and 8321 are all suggested policy revisions, most due to

changes in the law or coming about because of legal cases in other districts.

Motion by Holstege, seconded by DeJong, to approve changes/additions to the Board policies listed above as presented. Motion carried.

**Roll Call Vote:** Cannata-YES; DeJong-YES; Hendricks-YES; Holstege-YES; Mango-YES; Ramey-YES; Thurkettle-YES

**B. Approve the 2025 Summer Tax Collection Agreement**

**Background:** Districts are required to annually approve a Summer Tax Collection Agreement prior to December 31.

Motion by Holstege, seconded by Hendricks, to approve the 2025 Summer Tax Agreement. Motion carried.

**Roll Call Vote:** Cannata-YES; DeJong-YES; Hendricks-YES; Holstege-YES; Mango-YES; Ramey-YES; Thurkettle-YES

**C. Approve adjustments to Superintendent contract**

**Background:** The Michigan Compiled Laws (MCL) under the Revised School Code, specifically MCL 380.1249 and MCL 380.1249b, outline requirements for improving the processes related to teacher and administrator evaluations, including the superintendent's evaluation. These laws define using specific evaluation tools, reformatting rating categories, and implementing evaluation procedures. The suggested salary schedule comes from guidance given by the Office of Retirement Services. Also, there is a suggested addition for providing compensation for unused sick leave upon leaving the district.

Motion by Holstege, seconded by Hendricks, to approve the suggested changes to the superintendent's contract beginning with the 2025/2026 school year as presented. Motion carried.

**Roll Call Vote:** Cannata-YES; DeJong-YES; Hendricks-YES; Holstege-YES; Mango-YES; Ramey-YES; Thurkettle-YES

**D. Approve Final Bond Proposal Resolution Amendment**

**Background:** This resolution is to approve the application for preliminary qualification of bonds. The district is seeking these bonds to make additions and renovations to various facilities throughout both campuses.

Motion by Holstege, seconded by Hendricks, to approve the Application for Preliminary Qualification of Bonds as presented by the Administration for filing with the Michigan Department of Treasury, and that the Secretary of this Board be authorized to sign the same. Motion carried.

**Roll Call Vote:** Cannata-YES; DeJong-YES; Hendricks-YES; Holstege-YES; Mango-YES; Ramey-YES; Thurkettle-YES

**E. Approve Designee for Property Purchase**

**Background:** Pursuant to the purchase of the real property commonly known as 10416 68<sup>th</sup> Avenue, the Board should authorize the superintendent or his designee to receive, negotiate, modify, and execute any related closing documents for such purchase in the best interests of the district and subject to legal review.

Motion by DeJong, seconded by Ramey, to authorize the superintendent or his designee to receive, negotiate, modify, and execute any related closing documents for such purchase in the best interests of the district and subject to legal review. Motion carried.

**Roll Call Vote:** Cannata-YES; DeJong-YES; Hendricks-YES; Holstege-YES; Mango-YES; Ramey-YES; Thurkettle-YES

**XV. ADJOURNMENT**

Motion by Holstege, seconded by Hendricks, to adjourn at 5:28 PM.

Yes - 7, No - 0

Respectfully submitted,  
Amy Vissers